Contra Costa County PeopleSoft Training
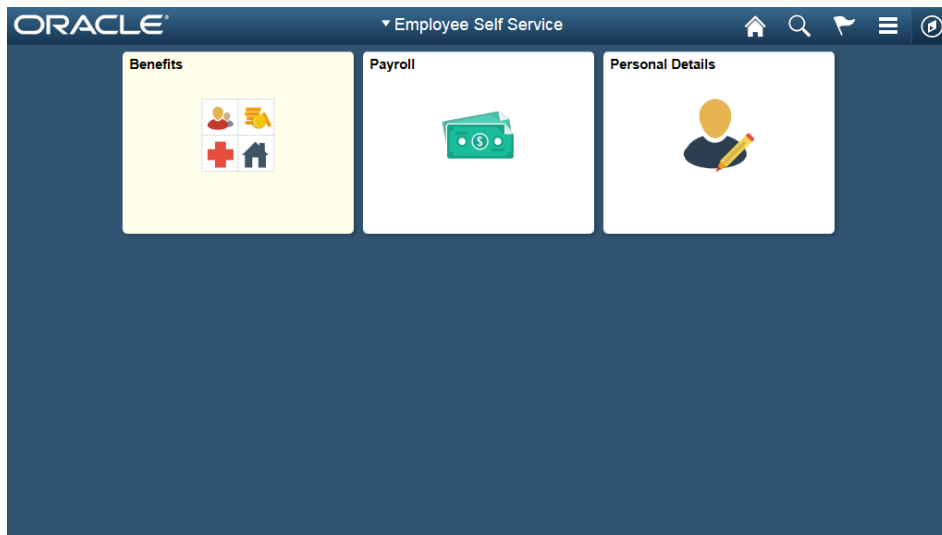## *Classic and Fluid Home Pages*
## Quick Reference Guide

PeopleSoft 9.2 introduces Fluid pages. These pages offer a simpler, easier to use user interface. In PeopleSoft 9.2 Fluid pages exist along side "classic"PeopleSoft pages. In the Contra Costa County PeopleSoft system, both fluid and classic pages are used. On signing-in you will land on a on a Fluid Home page. Depending on your security, you may have more than one Fluid Home page. You can easily move between home pages. All PeopleSoft pages for which you have security will be accessible from the Fluid Home page. The classic Home Page that was used in PeopleSoft 8.8 (updated to version 9.2) is still available. You can access this page from a Fluid Home Page and use the menu structure on the Classic page to navigate as you did in the old system.

This Quick Reference Guide provides a high level overview of the differences between Fluid Home Pages and the Classic Home Page.

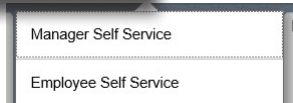**Fluid Home Page**

Classic Home Page
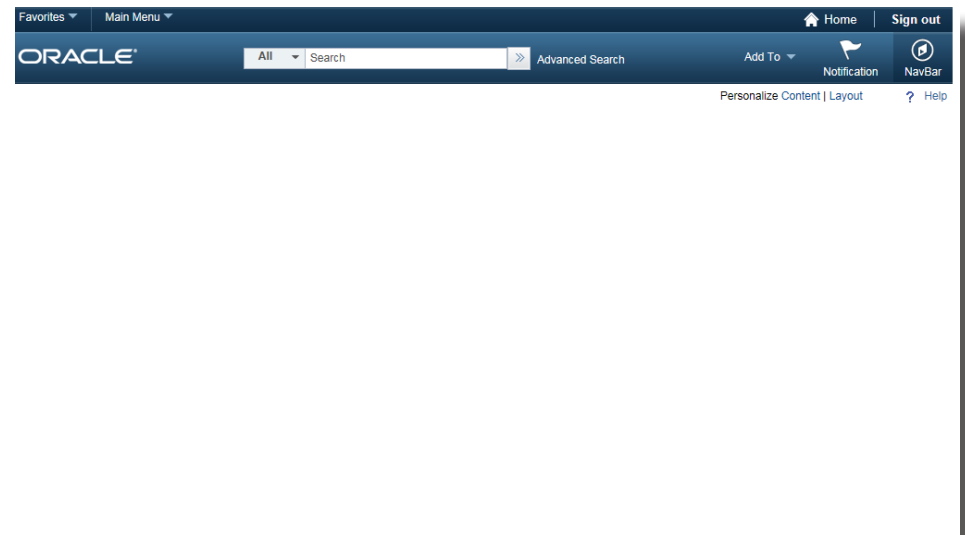
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Fluid Home Page Icons

▼ Manager Self Service

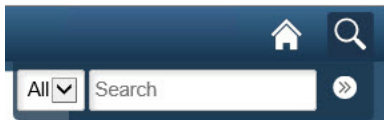| Manager Self Service |
|---|
| Employee Self Service |

- ✓ Click to display a list of your Fluid home pages
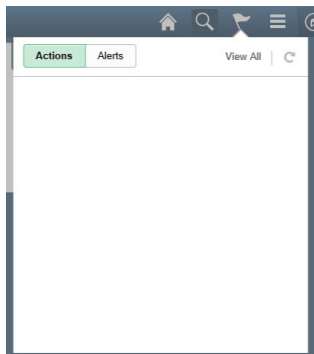- ✓ You can have multiple fluid home pages

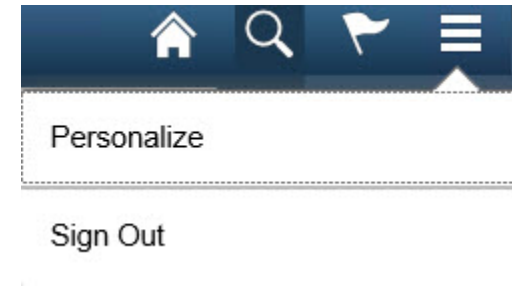- ✓ Click to return to your home page

- ✓ Click to access Global Search

- ✓ Click to access lists of actions and Alerts

- ✓ Click to access personalization options
- ✓ Click to Sign Out of PeopleSoft

Personalize

Sign Out

NavBar

- ✓ Click to access the Classic Home page
- ✓ Click to see a list of recent places/pages you have visited
- ✓ Click to view a list of your Favorites
- ✓ Click to use the Navigation (the PeopleSoft Menu)

Classic Home

Recent Places

My Favorites

Navigator
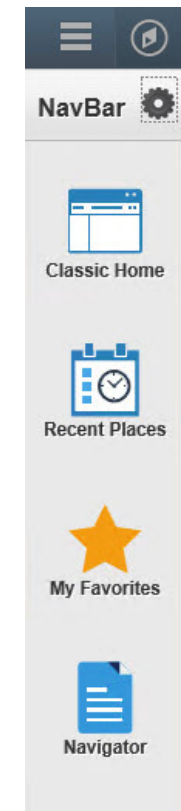
Contra Costa County PeopleSoft Training
Classic and Fluid Home Pages
Quick Reference Guide

Fluid Home Page Tiles

ORACLE® ▼ Employee Self Service

| Benefits | Payroll | Personal Details |

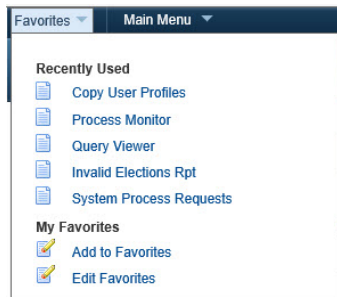✓   Provide access to fluid and classic components

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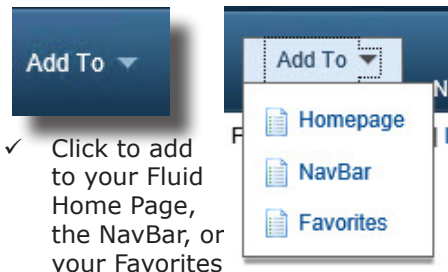**Classic Home Page Icons**

Favorites

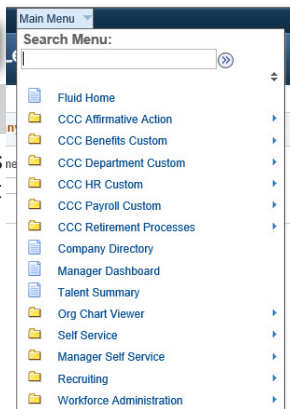✓ Click to display a list of your recently used pages

✓ You can have multiple fluid home pages

Main Menu

✓ Click to access the PeopleSoft Menu

Home

✓ Click to return to your home page

Recently Used
- Copy User Profiles
- Process Monitor
- Query Viewer
- Invalid Elections Rpt
- System Process Requests

My Favorites
- Add to Favorites
- Edit Favorites

Search Menu:
- Fluid Home
- CCC Affirmative Action
- CCC Benefits Custom
- CCC Department Custom
- CCC HR Custom
- CCC Payroll Custom
- CCC Retirement Processes
- Company Directory
- Manager Dashboard
- Talent Summary
- Org Chart Viewer
- Self Service
- Manager Self Service
- Recruiting
- Workforce Administration

✓ Click to sign out of PeopleSoft

Add To

✓ Click to add to your Fluid Home Page, the NavBar, or your Favorites

Add To
- Homepage
- NavBar
- Favorites

Notification

✓ Click to see lists of actions and alerts

Actions | **Alerts**

NavBar

✓ Click to see a list of recent places/pages you have visited

✓ Click to view a list of your Favorites

✓ Click to use the Navigation (the PeopleSoft Menu)

✓ Click to access your Fluid Home page

NavBar
- Recent Places — Copy User Profiles
- My Favorites — Process Monitor
- Navigator — Query Viewer
- Fluid Home — Invalid Elections Rpt
- System Process Requests
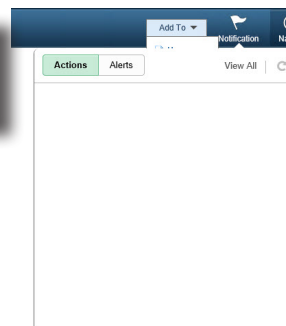
✓ Use to perform global search

✓ Advance Search opens the classic version of the Advance Search Page